

Off-street Penalty Charge Notices - January 2025

Please refer to the chart below that explains the contravention code and general guidance when considering appeals. The policy is for guidance only, each case will be considered on its individual merits, along with any mitigating circumstances.

Contravention Code		Blue badge holders No badge/and or clock displayed - fallen from windscreen, displayed incorrectly (details face down) or obscured - PCN will normally be cancelled on the first occasion if proof of possession of a valid Blue Badge is provided	Loading/unloading Information is needed to show that the vehicle was loading or unloading and goods were bulky or pre- ordered	Vehicle broken down Supporting information is normally needed to show that the vehicle was broken down and could not move	Vehicle stolen Supporting information is normally needed to show the vehicle was taken without consent and it was not in the owner's control	Pay & display (P&D) Ticket fallen down, not correctly displayed or obscured - PCN will normally be cancelled on the first occasion if there is proof that driver was in possession of a valid P&D ticket or that a "cashless" parking transaction had been made	Permit Fallen down, obscured, not correctly displayed, or not validated - PCN will normally be cancelled on the first occasion if there is proof the driver was in possession of a valid permit
70	Parked in a loading place or bay during restricted hours without loading		✓	✓	✓		
71	Parked in an electric vehicles' charging place during restricted hours without charging			✓	✓		
73	Parked without payment of the parking charge	✓		✓	✓	✓	✓
74	Using a vehicle in a parking place in connection with the sale or offering or exposing for sale of goods when prohibited				✓		
78	Parked wholly or partly in a suspended bay or space			✓	✓		
80	Parked for longer than permitted			✓	✓		
81	Parked in a restricted area in a car park			✓	✓		
82	Parked after the expiry of paid for time			✓	✓	✓	
83	Parked in a car park without clearly displaying a valid pay & display ticket or voucher or parking clock	✓		✓	✓	✓	✓
84	Parked with payment made to extend the stay beyond initial time			✓	✓		
85	Parked without clearly displaying a valid permit where required	✓		✓	✓		✓
86	Not parked correctly within the markings of a bay or space			✓	✓		
87	Parked in a designated disabled person's parking place without displaying a valid disabled person's badge in the prescribed manner	✓		✓	✓		
89	Vehicle parked exceeds maximum weight or height or length permitted			✓	✓		
90	Re-parked in the same car park within one hour (time may be varied) after leaving	✓		✓	✓		
91	Parked in a car park or area not designated for that class of vehicle			✓	✓		
92	Parked causing an obstruction			✓	✓		
93	Parked in car park when closed			✓	✓		
94	Parked in a pay & display car park without clearly displaying two valid pay and display tickets when required			✓	✓	✓	✓

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95	Parked in a parking place for a purpose other than that designated			✓	✓		
96	Parked with engine running where prohibited				✓		