



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

Premises Name Frandham Boarding Kennels
Date 17/11/2023

Officer Name [REDACTED]

Premises Address Frandham Kennles, Minnis Lane River

Person seen (If different from Operator):- [REDACTED]
Telephone: [REDACTED] **Email** [REDACTED]

Number of animals to be included on the licence 10 Cats, 30 Dogs, 20 Stray
Current Star Rating – 3 star 2 years

Number of units	Size of unit	Number of dogs/cats permitted in unit
1	1.5 x 1.2 = 1.8m ² (sleeping area) 1.2 x 2 = 2.4 m ² (exercise area)	2
4	1.5 x 1.2 = 1.8m ² (sleeping area) 1.2 x 2.875 = 3.45 (exercise area)	2
		Total 10 cats



The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs

Part A – General Conditions (Schedule 2 of the Regulations)

Condition	Guidance – Kennel	Guidance Cattery	Y/N	Officer Notes
1.0 Licence Display 1.1 A copy of the licence must be clearly and prominently displayed on any premises used for the licensable activity.	<input type="checkbox"/> The licensed premises address must be displayed on the licence. It must be displayed in a public-facing area of the premises, such as the entrance.	same		In reception with the insurance certificate
1.2 The name of the licence holder followed by the number of the licence holder's licence must be clearly and prominently displayed on any website used in respect of the licensable activity.				Website displays name and licence number
2.0 Records 2.1 The licence holder must ensure that at any time all the records that the licence holder is required to keep as a condition of the licence are	<input type="checkbox"/> Electronic records must be backed up	Same		Records kept in hard copy – aware need to be kept for 3 years



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>available for inspection by an inspector in a visible and legible form or, where any such records are stored in electronic form, in a form from which they can readily be produced in a visible and legible form. 2.2 The licence holder must keep all such records for at least three years beginning with the date on which the record was created.</p>			
<p>3.0 Use, number and type of animal 3.1 No animals or types of animal other than those animals and types of animal specified in the licence may be used in relation to the relevant licensable activity.</p>	<p>This licence applies only to the boarding of dogs. However, if there are welfare concerns relating to other animals then the inspector should inform any or all of the following, as appropriate:</p> <ul style="list-style-type: none"> • The relevant person in the Local Authority • The Police • A suitable animal welfare organisation 	<p><input type="checkbox"/> The licence applies only to the boarding of cats. If you are concerned about the welfare of other animals, you should inform the relevant person in the Local Authority, the Police or a suitable animal welfare organisation.</p>	<p>Separate blocks for the cattery, the boarding dogs and the stray dogs. Owned pets don't live in the kennel/cattery blocks. The 10 owned dogs, 1 cat and 1 parrot live in the private dwelling, 4 chickens. Sometimes strays come within the home On site there is also a livery yard, which is totally separated from the kennels and cattery</p>
<p>3.2 The number of animals kept for the activity at any time must not exceed the maximum that is reasonable taking into</p>	<p><input type="checkbox"/> The licence conditions must clearly state the numbers of dogs that are kept for the licensable activity permitted at the premises. Undeclared</p>	<p><input type="checkbox"/> The licence must clearly state the maximum number of cats that are allowed on the premises. Undeclared numbers are a breach of the licence,</p>	<p>10 cats 30 dogs 20 stray</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>account the facilities and staffing on any premises used for the licensable activity.</p>	<p>numbers would be a breach of the licence, especially if not reflected in increased staffing levels.</p> <p><input type="checkbox"/> Consideration of what is reasonable should take into account where a licenced premise keeps other dogs that are outside of the licenced activity, but who are cared for by the same staff which might impact facilities and staffing (for example, pets and retired dogs).</p>	<p>especially if staffing levels are not increased.</p> <p><input type="checkbox"/> You should take into account any other cats that are on the premises (such as pets) and the impact on facilities and staffing. If a cat is located in a different part of the facility, it wouldn't necessarily need to be included in the figure for the licence.</p>		
<p>4.0 Staffing 4.1 Sufficient numbers of people who are competent for the purpose must be available to provide a level of care that ensures that the welfare needs of all the animals are met.</p>	<p><input type="checkbox"/> Each member of staff should have 25 dogs or less to care for.</p> <p><input type="checkbox"/> If there is evidence that the dog's welfare needs are not being met, you should consider the staffing levels against:</p> <ul style="list-style-type: none"> • The size of premises • The layout of the premises (the number of dogs that are allowed in each separate area) • The type of dog 	<p><input type="checkbox"/> The business must have enough staff to fully meet the welfare needs of each cat.</p> <p><input type="checkbox"/> Each member of staff should have 25 cats or less to care for.</p> <p><input type="checkbox"/> If there is evidence that the cats' welfare needs are not being met, you should consider the staffing levels against:</p> <ul style="list-style-type: none"> • The size of the premises • The layout of the premises (the number of cats that are 		<p>3 Full time equivalent 5 part time plus dog walkers</p> <p>This covers the minimum ratio animal: staff indicated by the guidance</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<ul style="list-style-type: none"> • The qualifications and experience of the staff • Additional services offered by the establishment • Use of part-time staff or volunteers • Advice from the local authority's veterinary officer 	<p>allowed in each separate area)</p> <ul style="list-style-type: none"> • The qualifications and experience of staff • Advice from the local authority's veterinary officer <p>Use of part-time staff or volunteers</p>		
<p>4.2 The licence holder or a designated manager and any staff employed to care for the animals must have competence to both:</p> <ul style="list-style-type: none"> • identify the normal behaviour of the species for which they are caring • recognise signs of, and take appropriate measures to mitigate or prevent, pain, suffering, injury, disease or abnormal behaviour. <p><input type="checkbox"/> Training must be a minimum of an OFQUAL regulated level 2 qualification in a relevant subject, or clear evidence of knowledge and experience.</p>	<p><input type="checkbox"/> You should look at training records as evidence of suitable induction training of staff in:</p> <ul style="list-style-type: none"> • Animal Welfare, including recognising poor welfare • Animal handling • Animal behaviour • Cleanliness and hygiene • Feeding and food preparation • Disease prevention and control • Recognition and first aid treatment of sick or injured animals <p><input type="checkbox"/> Staff who care for the dogs must either:</p> <ul style="list-style-type: none"> • Hold a formal qualification, such as a Level 2 OFQUAL 	<p><input type="checkbox"/> You should look at training records as evidence of suitable induction training of staff in:</p> <ul style="list-style-type: none"> • Animal welfare, including recognising poor welfare • Animal handling • Animal behaviour • Cleanliness and hygiene • Feeding and food preparation • Disease prevention and control • Recognition and first aid treatment of sick or injured animals <p><input type="checkbox"/> Staff who care for the cats must either:</p> <ul style="list-style-type: none"> • Hold a formal qualification, such as a Level 2 OFQUAL regulated qualification appropriate for their role 		<p>Annual Appraisal</p> <p>Designated perso to monitor training</p> <p>Written training policy, CDP recorded, Team building days, [REDACTED] over sees the training (trained vet nurse) training ongoing and recorded</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<p>regulated qualification appropriate for their role</p> <ul style="list-style-type: none"> • Show they have relevant and sufficient knowledge and experience <p><input type="checkbox"/> If no accredited training course exists that is appropriate to the activity, then other evidence of training must be provided, such as industry generated courses.</p> <p><input type="checkbox"/> Individuals undertaking an OFQUAL regulated qualification must have suitably progressed in 12 months and have completed the qualification within 2 years.</p>	<ul style="list-style-type: none"> • Show they have relevant and sufficient knowledge and experience <p><input type="checkbox"/> If no accredited training course exists that is appropriate to the activity, then other evidence of training must be provided, such as industry generated courses.</p> <p><input type="checkbox"/> Individuals undertaking an OFQUAL regulated qualification must have suitably progressed in 12 months and have completed the qualification within 2 years.</p>		
<p>4.3 The licence holder must provide and ensure the implementation of a written training policy for all staff.</p>	<p><input type="checkbox"/> The staff training policy must be reviewed and updated each year.</p> <p><input type="checkbox"/> It must include:</p> <ul style="list-style-type: none"> • Annual appraisal • Planned and continued professional development • Recognition of knowledge gaps 	<p>Same as kennels</p>		<p>Yes staff training policy seen</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<input type="checkbox"/> This applies to all staff including the licence holder <input type="checkbox"/> Training can be demonstrated by: <ul style="list-style-type: none"> • Engagement with written or online learning and courses • Knowledge of research developments for specific species • Annual appraisal documents <input type="checkbox"/> Licence holders must be able to provide evidence of staff attendance or completion of the training.			
Required Higher Standard for Staffing	<input type="checkbox"/> The licence holder needs to have at least one full-time member of staff for every 15 dogs kept.	There must be at least one full time member of staff for every 20 cats, or a higher number of qualified staff.		N/A
Optional Higher Standard for Staffing	<input type="checkbox"/> There must be a member of permanent, full-time staff with an appropriate Level 3 OFQUAL regulated qualification.	There must be at least one member of staff that has a relevant Ofqual regulated Level 3 qualification.		N/A



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>5.0 Suitable Environment 5.1 All areas, equipment and appliances to which the animals have access must present minimal risks of injury, illness and escape. They must be constructed in materials that are robust, safe and durable, in a good state of repair and well maintained.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Kennels and runs must open onto secure corridors or other secure areas so that dogs are not able to escape from the premises. These corridors and areas must not be used as an exercise area. <input type="checkbox"/> Each unit should have a minimum headroom height of 1.8 metres and be designed to allow staff to access dogs and clean all parts of the unit safely. Where this is not feasible there must be a documented procedure in place to demonstrate the safety of staff. <input type="checkbox"/> Unit doors should open inwards to protect the health and safety of attending staff. Where this is not 	<ul style="list-style-type: none"> <input type="checkbox"/> Dogs should be accommodated in a kennel unit, defined as a sleeping area and an attached run. <input type="checkbox"/> The interior and exterior of the buildings must be maintained in good repair. Outer paths, gardens, exercise areas and general surroundings must be kept in a good, clean, presentable condition. <input type="checkbox"/> There must not be any sharp edges, projections, rough edges or other hazards that could risk injuring a dog. <input type="checkbox"/> Timber, if used, must be: <ul style="list-style-type: none"> • Good quality • Well-kept • Sealed or over clad if there are any damaged areas <input type="checkbox"/> Exposed wood must be smooth and treated and properly maintained to render it waterproof. All structural exterior wood (for example, 	<ul style="list-style-type: none"> <input type="checkbox"/> Timber must be good quality and well-kept. Any damaged areas must be sealed or over clad. Wood must be smooth, treated, properly maintained and waterproof. <input type="checkbox"/> Interior surfaces, including floors, must be smooth and waterproof. Surfaces must be able to be disinfected, where appropriate. Floors must have a non-slip, solid surface. Junctions between sections must be covered or sealed. <input type="checkbox"/> There must not be any sharp edges, projections, rough edges or other hazards which could injure a cat. <input type="checkbox"/> Windows and doors must be: <ul style="list-style-type: none"> • Escape proof • Strong enough to resist scratching • Capable of being secured properly 	<p>2021 inspection - Some maintenance needed for wooden parts of the kennels is in hand as part of yearly maintenance. 2023 This is ongoing, repairs have been made</p> <p>Major improvement done around the new kennel's block with hardcore laid down to prevent mud. Last block surrounding are in the process to be done too, delayed because lack of the hard core form supplier. – all done</p> <p>New Cattery – see report for sizes, very nice new and clean, meets requirements.</p> <p>Doors and gates lockable</p> <p>Units escape proof</p>
--	--	---	--



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>feasible there must be a documented procedure in place to demonstrate the safety of staff. For kennels where there are facing dog units accessed by an indoor corridor, the corridor should be at least 1.2 metres wide. If this is not feasible, demonstrable measures must be in place to protect the safety of staff.</p> <p><input type="checkbox"/> Door openings must be constructed so that the passage of water and waste is not slowed or allowed to gather due to inaccessibility.</p> <p><input type="checkbox"/> Any drain covers in areas where dogs have access must be secure and designed and located to prevent toes and claws from being caught.</p> <p>Cats</p> <p><input type="checkbox"/> Door openings must be constructed in a way that the</p>	<p>fence posts) must be properly treated against wood rot (for example, tanalised). Only non-toxic products may be used.</p> <p><input type="checkbox"/> No standing water from cleaning or urine is acceptable. Drainage must be permanently unblocked, with liquids able to run off into drains immediately. Drainage channels should be provided so that urine is not allowed to pass over walk areas in corridors and communal access areas.</p> <p><input type="checkbox"/> All interior surfaces that dogs have access to must be cleaned regularly and maintained in good order and repair. Wherever possible, interior surfaces must be smooth, waterproof and able to be cleaned. Floors must be non-hazardous for dogs to walk on, in particular to avoid slipping.</p> <p><input type="checkbox"/> Doors and windows to the outside must be escape proof, securable, strong enough to resist impact and scratching,</p>	<p><input type="checkbox"/> Access doors must not be propped open.</p> <p><input type="checkbox"/> All wire mesh or fencing must be strong and rigid. It must be kept in good repair to prevent escape.</p> <p><input type="checkbox"/> External doors or gates must be lockable. Staff must have easy access to keys in case of an emergency.</p> <p><input type="checkbox"/> Gaps or openings must be small enough to prevent a cat's head passing through or trapping any limb or body parts.</p>		
---	--	--	--	--



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>passage of water or waste is not prevented. Water or waste must not be allowed to gather because of inaccessibility.</p> <ul style="list-style-type: none"><input type="checkbox"/> If cats have access to mesh, the diameter of the wire must not be less than 1.6 mm (16 gauge welded mesh). Mesh size must not exceed 25 mm in one direction. It should be positioned on the inside of the framework of runs to prevent damage of uprights by cats scratching any woodwork.<input type="checkbox"/> Any drainage required must be effective to make sure there is no standing or pooling of liquids. A minimum gradient of 1:80 is advised to allow water to run off. Waste or water must not run off into neighbouring pens or cat units.<input type="checkbox"/> Units must open onto secure corridors or other secure areas so that cats are not able to escape from the premises.	<p>and to prevent injury. External doors and gates must be lockable. Those involved in the care of the dogs must have easy access to keys and any key code in case of emergency.</p> <ul style="list-style-type: none"><input type="checkbox"/> There must be at least 2 secure physical barriers (for example, a door or gate) between a dog and any entrance or exit to the property to the outer curtilage to avoid escape.<input type="checkbox"/> All wire fencing must be strong and rigid, sufficient height and kept in good repair to prevent an escape and dig-proof structure. If dogs have access to mesh, the diameter of the wire must not be less than 2 millimetres (British Standard 14 gauge welded mesh). Square mesh size must not exceed 50 millimetres by 50 millimetres and for chain link it must not exceed 75 millimetres by 50 millimetres. Gaps or apertures must be			
---	---	--	--	--



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p><input type="checkbox"/> Units should be designed so cats can exercise and be handled within the unit.</p> <p><input type="checkbox"/> Unit doors should open inwards to protect the health and safety of staff. If this is not possible, there must be a documented procedure to demonstrate the safety of staff.</p>	<p>small enough to prevent a dog's head passing through, or entrapment of any limb or body parts.</p> <p><input type="checkbox"/> Any electrical sockets and appliances in the dog designated rooms and where the dogs have access to must be secure and protected against damage.</p>		
<p>5.2 Animals must be kept at all times in an environment suitable to their species and condition (including health status and age) with respect to:</p> <p>(a) their behavioural needs,</p> <p>(b) its situation, space, air quality, cleanliness and temperature</p> <p>(c) the water quality (where relevant),</p> <p>(d) noise levels</p> <p>(e) light levels</p> <p>(f) ventilation.</p>	<p><input type="checkbox"/> Dogs must not be restricted to areas when climatic conditions may cause them distress. Insulation and temperature regulation in the kennels must aim to keep the temperature in some part of the sleeping area above an absolute minimum of 10°C and below a maximum of 26°C.</p> <p><input type="checkbox"/> Dogs must be monitored to check if they are too hot or too cold. If an individual dog is showing signs of heat or cold intolerance, steps must be taken to ensure the welfare of the dog. A dog must be able to</p>	<p><input type="checkbox"/> Cats must not be restricted to areas that get too hot or too cold, causing them distress. The insulation and temperature must keep some part of the sleeping area between 15°C and 26°C. The temperature must never go below 10°C.</p> <p><input type="checkbox"/> Additional heat may be provided by heated beds or pads, but they must not be the main source of heat for the cats. The cat must be able to remove itself from the source of heat.</p>	<p>Monitored have sleeping area has heater, cattery specific.</p> <p>Thermostat set for 12, heat lamps in each kennel unit, dog can move away if too hot</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<p>remove itself from a direct source of heat.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Adequate ventilation must be provided to all interior areas without the creation of excessive, localised draughts, and to avoid excess humidity. <input type="checkbox"/> Heaters and electrical equipment must not be placed in a manner or location where they present a risk of burning or electric shock to dogs or humans, or a risk of fire. <input type="checkbox"/> Dogs that may be adversely affected by the barking of other dogs should be located in the quietest part of the kennel facility. Excessive noise must be avoided. <input type="checkbox"/> Dogs must have exposure to natural light for at least parts of the day. 	<ul style="list-style-type: none"> <input type="checkbox"/> Heaters must not be sited in a way or location where they present a risk of burning or electrocution to cats or humans or risk a fire. <input type="checkbox"/> Cats must be monitored to check if they are too hot or too cold. If a cat is showing signs of heat or cold intolerance steps must be taken to protect the welfare of the cat. <input type="checkbox"/> Cats must not be exposed: <ul style="list-style-type: none"> • Excessive or continuous noise – such as dogs barking • Draughts <input type="checkbox"/> Ventilation must be provided in interior areas to avoid excess humidity 		
<p>5.3 Staff must ensure that the animals are kept clean and comfortable</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Each occupied kennel must be cleaned daily at a minimum. <input type="checkbox"/> Dogs must be removed from the area when it is being cleaned. 	<ul style="list-style-type: none"> <input type="checkbox"/> Cats must benefit from routine health regimes, including grooming. If necessary this must include cleaning of the eyes, keeping 		<p>Written policy for temp checking</p> <p>Always checked first thing in the morning and last thing at night – ad hoc in extremes</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<input type="checkbox"/> Dogs should benefit from adequate routine grooming and other health regimes as needed and agreed with the owner. For example, eye cleaning or preventing long fur from matting. This must include attention to coat, teeth, ears and nails and inspection for parasites.	<p>long fur from matting and inspection for parasites.</p> <input type="checkbox"/> Cats must not routinely be removed from their cattery unit whilst it is being cleaned unless it is causing stress for the cat and there is a safe alternative temporary unit.		Records kept of recordings
5.4 Where appropriate for the species, a toileting area and opportunities for toileting must be provided.	<input type="checkbox"/> Dogs must have regular opportunities during the day for toileting, taking into account individual needs. <input type="checkbox"/> There must be direct and continuous access to a run for toileting. Where a dog will not toilet in its kennel unit, the dog must be removed from the kennel unit to toilet away from its bed and to exercise at least four times a day.	<input type="checkbox"/> Cats must have a litter tray. Scented litter must not be used. <input type="checkbox"/> Bedding must be changed, cleaned and disinfected between cats or when soiled.		<p>Access to the run all the time. For cats the litter used is wooden pellet</p> <p>Dogs have outside exercise area</p>
5.5 Procedures must be in place to ensure accommodation and any equipment within it is cleaned as often as necessary and good hygiene standards are maintained. The	<input type="checkbox"/> Kennel units must be inspected daily and kept in a clean condition, in accordance with the cleaning and disinfection procedure produced by the facility.	<input type="checkbox"/> Units must be inspected each day and kept in a clean condition. This must be done in line with the documented cleaning and disinfection procedure.		Procurers seen and implemented



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>accommodation must be capable of being thoroughly cleaned and disinfected.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Kennels must be disinfected at least once a week and at occupancy change. <input type="checkbox"/> Faeces must be removed from all areas as often as necessary and in any case a minimum of twice a day. <input type="checkbox"/> Where a pest problem is identified, a control programme must be implemented. 	<ul style="list-style-type: none"> <input type="checkbox"/> Each occupied unit must be cleaned at least once each day. <input type="checkbox"/> Units must be disinfected between new occupants and when necessary. Effective spot cleaning is allowed. <input type="checkbox"/> If a pest problem is identified, a pest control programme must be put in place. 	
<p>5.6 The animals must be transported and handled in a manner that protects them from pain, suffering, injury and disease. This includes considering housing, temperature, ventilation and frequency.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Vehicles must be cleaned and disinfected after each collection and delivery of any dogs. <input type="checkbox"/> Dogs must not be left in vehicles for unreasonable periods and must never be left unattended in a car or other vehicle where the temperature may pose a risk to the animal. Consideration must be 	<ul style="list-style-type: none"> <input type="checkbox"/> All animals must be transported according to the regulations laid down in current legislation. <input type="checkbox"/> The licence holder must demonstrate that a suitable vehicle is available to transport the dogs. It does not have to be owned by the licence holder. <input type="checkbox"/> During transport, dogs must be suitably restrained to prevent injury using any of the following: <ul style="list-style-type: none"> • Dog crate • Transport harness • Dog guard 	<ul style="list-style-type: none"> <input type="checkbox"/> All animals must be transported according to the regulations laid down in current legislation. <input type="checkbox"/> The licence holder must demonstrate that a suitable vehicle is available to transport the cats. It does not have to be owned by the licence holder. <input type="checkbox"/> Cats must always be transported in a suitable, strong cat carrier. This applies to travel: <ul style="list-style-type: none"> • Within the cattery • In a vehicle • To and from a vehicle 	<p>Only pick up and drop off for boarding, cleaning for the van</p> <p>SOP for cleaning</p> <p>Specific vehicle, animals are secured, A/C</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>given to whether it is necessary to transport animals when the temperature poses a risk.</p> <p><input type="checkbox"/> Sufficient breaks must be offered for water, food where appropriate and the chance to go to the toilet</p>	<p><input type="checkbox"/> Dog crates need to be of adequate size for the dog to stand, lie down and turn around freely. Crates must be designed to provide good ventilation and be firmly secured.</p> <p><input type="checkbox"/> Dogs must be transported to vet facilities in an appropriate manner for their condition, taking care that transport does not cause further suffering. Veterinary advice on the condition of the animal and suitability for transport should be sought before transport.</p>	<p><input type="checkbox"/> Vehicles must be regularly cleaned and disinfected after each collection or delivery of any new cats.</p> <p><input type="checkbox"/> Cats must not be left in vehicles for unreasonable periods. They must never be left unattended in a car or other vehicle where the temperature may pose a risk to the cat. Consideration must be given to whether it is necessary to transport cats when the temperature poses a risk.</p> <p><input type="checkbox"/> Enough breaks must be given for water and food where appropriate.</p>		
<p>5.7 All the animals must be easily accessible to staff and for inspection. There must be sufficient light for the staff to work effectively and observe the animals.</p>	<p><input type="checkbox"/> Where practicable this must be natural light, but artificial light must be available. Where artificial lighting is used, this must be within a range of 10 to 12 hours daily.</p> <p><input type="checkbox"/> Lights must be turned off to provide a period of darkness overnight.</p>	<p><input type="checkbox"/> Where practicable this must be natural light, but artificial light must be available. If artificial lighting is used, it must be within a range of 10 to 12 hours daily.</p> <p><input type="checkbox"/> Lights must be turned off overnight to provide a period of darkness.</p>		<p>Indoor and outdoor lights available</p>
<p>5.8 All resources must be provided in a way (for example</p>	<p><input type="checkbox"/> There must be multiples of all resources equal or greater</p>	<p><input type="checkbox"/> If cats from the same household share a unit there</p>		<p>If two animals board in the same unit two of every resource made available</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>as regards. frequency, location and access points) that minimises competitive behaviour or the dominance of individual animals.</p>	<p>than the number of dogs in the unit. Resources include, but are not limited to:</p> <ul style="list-style-type: none"> • Food • Water • Enrichment items (such as toys) • Resting and sleeping areas <p><input type="checkbox"/> Dogs must be carefully monitored, especially at feeding times.</p>	<p>must be multiples of all resources equal or greater than the number of cats. Examples of resources include:</p> <ul style="list-style-type: none"> • Food • Water • Litter trays • Resting and sleeping areas <p>Enrichment items (such as toys)</p>		
<p>5.9 The animals must not be left unattended in any situation or for any period likely to cause them distress.</p>	<p><input type="checkbox"/> Trained and competent staff must observe dogs regularly throughout the day as necessary for the individual health, safety and welfare of each dog.</p>	<p><input type="checkbox"/> All cats must be checked often throughout the day. The licence holder or responsible person must visit the cats at regular intervals no more than 3 hours apart (from 8am until 6pm). Cats must also be checked as often as needed for their individual health, safety and welfare.</p>		<p>Staff start at 6am and last check at 10pm, staff regularly make checks throughout the day</p>
<p>Required Higher Standards for Providing a Suitable Environment for Dogs</p>	<p><input type="checkbox"/> Dogs must be provided with a design and layout that gives them choice.</p>	<p>All cats must be checked at least once at an appropriate interval out of hours</p>		<p>N/A</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<p><input type="checkbox"/> All individual dogs must be checked at least once at an appropriate interval during the out of hours period (for example, between 6pm and 8am) by CCTV or in person. There must be documented records for checking.</p>	<p>(between 6pm and 8am) by a person or CCTV.</p> <p>Temperature in the sleeping area must be between 18°C and 26°C.</p> <p>The environment must have a layout and design that gives the cats choice.</p>		
<p>Optional Higher Standards for Providing a Suitable Environment for Dogs</p>	<p><input type="checkbox"/> Ventilation must be a managed, fixed or portable air system to make sure appropriate temperatures are maintained in all weathers (a minimum of 10°C and a maximum of 26°C). This can be an air conditioning unit or removable fans safely installed away from animals.</p> <p><input type="checkbox"/> A noise management plan to reduce noise to the dogs must be in place. For example:</p> <ul style="list-style-type: none"> • Physical barriers • Sound-absorbing build structure 	<p>Ventilation must be a managed, fixed or portable, air system to maintain appropriate temperatures in all weathers. This can be an air conditioning unit or removable fans - but these must be safely installed away from cats.</p>		



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<ul style="list-style-type: none"> • Positive reinforcement training to keep barking down • Kennel design to prevent noise generation with demonstration of effectiveness 			
<p>6.0 Suitable Diet 6.1 The animals must be provided with a suitable diet in terms of quality, quantity and frequency. Any new feeds must be introduced gradually to allow the animals to adjust to them.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Adult dogs must be fed at least once per day and in accordance with the individual dog's needs. Dogs must be fed a complete diet appropriate to their age, breed, activity level and stage in the breeding cycle. <input type="checkbox"/> The diet must be agreed with the dog's owner. If there are concerns about an individual dog's diet, staff must tell the owners and seek veterinary advice. <input type="checkbox"/> Dogs must be fed separately from other dogs, unless the owner has agreed dogs from the same household can share a unit. 	<ul style="list-style-type: none"> <input type="checkbox"/> Adult cats must have at least 2 meals a day at least 8 hours apart, as appropriate to the cat's needs. <input type="checkbox"/> Dietary requirements that are agreed with the owner must be followed. If there are concerns about an individual cat's diet, veterinary advice must be sought. <input type="checkbox"/> One feeding bowl and one water bowl must be provided for each cat. These must be separate containers. <input type="checkbox"/> Food and water must be kept away from each other and away from the litter tray (at least 60 centimetres apart). 		<p>Several commercial diet available, Skinner dry kibbles for the dogs and for the cats wet and dry feed.</p> <p>Royal Cannin</p> <p>Raw is catered for by owner, kept in fridge</p> <p>Special diets twill be provided by the owner.</p> <p>Agreed diet with owner on booking form</p>
<p>6.2 Feed and (where appropriate) water intake must be monitored, and any</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Dogs must be monitored if they remain inappetent (without appetite) for longer than 24 hours. If there are 	<ul style="list-style-type: none"> <input type="checkbox"/> If a cat has no appetite for longer than 48 hours, veterinary advice must be sought. Seek advice from a vet earlier if there 		<p>Abnormality chart available, pet recort of health available – example seen</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>problems recorded and addressed.</p>	<p>concerns, staff must seek veterinary advice.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Water intake must be checked and staff must seek veterinary advice if the dog is not drinking or is drinking excessively. <input type="checkbox"/> The general condition of all long-stay dogs must be monitored and dogs displaying significant weight loss or gain must be evaluated by a vet and treated as necessary. <input type="checkbox"/> Staff must follow veterinary advice if they feed dogs that: <ul style="list-style-type: none"> • Are debilitated, underweight or ill • Have specific dietary requirements 	<p>are specific concerns or known health problems.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Water intake must be checked, and veterinary advice sought if a cat is not drinking or is drinking too much. <input type="checkbox"/> The general condition of the cats must be observed. Cats displaying significant weight loss or gain must be checked by a vet and treated as needed. 	<p>Followed up and vet advice sort. Vet will report kept on file.</p> <p>Staff aware of what to look for</p>
<p>6.3 Feed and drinking water provided to the animals must be unspoil and free from contamination.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Refrigeration facilities for feed storage must be provided. 	<ul style="list-style-type: none"> <input type="checkbox"/> Food bowls should be emptied and cleaned following feeding so that food, particularly wet food, is not left out until the next feeding time. <input type="checkbox"/> The premises must have fridges to store feed. 	<ul style="list-style-type: none"> <input type="checkbox"/> Food bowls should be emptied and cleaned following feeding so that food, particularly wet food, is not left out until the next feeding time. 	<p>Fridge available ,</p> <p>SOP available, bowls mainly provided by facility – stainless steel</p> <p>Uneaten food removed.</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<input type="checkbox"/> Feed must be stored: <ul style="list-style-type: none"> • Away from risk of vermin • In appropriately cool and dry places 	<input type="checkbox"/> Fridges for feed storage must be provided. <input type="checkbox"/> Feed must be stored away from risk of vermin and in cool and dry places.		
6.4 Feed and drinking receptacles must be capable of being cleaned and disinfected, or disposable.	<input type="checkbox"/> Receptacles must be: <ul style="list-style-type: none"> • Non-porous • Cleaned daily • Disinfected between different dogs • Disinfected at least once a week • Disposed of if damaged 	<input type="checkbox"/> Receptacles must be: <ul style="list-style-type: none"> • Non-porous • Cleaned daily • Disinfected between different cats • Disinfected at least once every week Disposed of if damaged		Stainless steel
6.5 Constant access to fresh, clean drinking water must be provided in a suitable receptacle for the species that requires it.	<input type="checkbox"/> Fresh clean drinking water must be provided daily in a clean container and changed or refreshed as often as necessary. <input type="checkbox"/> There must be multiple water bowls provided so that all dogs have ready access to water.	<input type="checkbox"/> Fresh clean drinking water must be provided each day. It must be in a clean container and changed or refreshed as often as needed. <input type="checkbox"/> Several water bowls must be available to make sure all the cats have access to water.		Regularly monitored
6.6 Where feed is prepared on the premises, there must be hygienic facilities for its	<input type="checkbox"/> A separate hand wash basin with an adequate supply of hot and cold water must be	<input type="checkbox"/> A separate hand wash basin with an adequate supply of hot and cold water must be		Only commercial feed used, rarely food is cooked on site in the microwave available in the feed room



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>preparation, including a working surface, hot and cold running water and storage.</p>	<p>provided for staff to wash their hands. This must be connected to a suitable drainage system.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Soap and hygienic hand drying facilities must also be available. <input type="checkbox"/> The food preparation area must be kept clean and vermin-free at all times. <input type="checkbox"/> Receptacles for a dog's food and drink must not be used for any other purposes. 	<p>available for staff to wash their hands. This must be connected to a suitable drainage system.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Soap and hygienic hand drying facilities must also be available. <input type="checkbox"/> The food preparation area must be kept clean and free from vermin at all times. <input type="checkbox"/> Receptacles for a cat's food and drink must not be used for any other purpose. 		
<p>7.0 Monitoring of behaviour and training of animals 7.1 Active and effective environmental enrichment must be provided to the animals in inside and any outside environments.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> A documented programme must be available and agreed with the owner, setting out enrichment both inside and outside. This includes grooming, socialisation and play. <input type="checkbox"/> All dogs must receive appropriate toys or feeding enrichment (or both) unless veterinary advice suggests otherwise. 	<ul style="list-style-type: none"> <input type="checkbox"/> The business must have a documented programme that shows how they provide an enriching environment to the cats. All cats must have access to: <ul style="list-style-type: none"> • Appropriate toys • Scratching posts • Hiding places 		<p>Policy for walking dogs</p> <p>Cats – toys, scratching post, hiding places – see photos</p> <p>Toys checked that they are safe before use</p> <p>Multiples provided</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<ul style="list-style-type: none"> <input type="checkbox"/> Items must be checked daily to make sure they are safe and must not be left with dogs when staff are not on the premises. <input type="checkbox"/> Potential competition between dogs must be avoided. 	<ul style="list-style-type: none"> <input type="checkbox"/> Items must be checked each day to make sure they remain safe. <input type="checkbox"/> Feeding enrichment can be provided too, unless a vet advises against it. 	
<p>7.2 For species whose welfare depends partly on exercise, opportunities to exercise which benefit the animals' physical and mental health must be provided, unless advice from a veterinarian suggests otherwise.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Outdoor areas must not be used by more than one dog at any one time, unless they are from the same household or prior written consent has been obtained from the owners. <input type="checkbox"/> Outdoor areas must be cleared of all potential hazards after each use. Faeces must be picked up between dogs using an area. <input type="checkbox"/> The outdoor or garden area of the premises and any other area 	<ul style="list-style-type: none"> <input type="checkbox"/> Opportunities to exercise must involve at least one walk every day or access to a secure open space away from the kennel unit. <input type="checkbox"/> Consideration must be given to life stage, physical and mental health and breed when planning daily exercise. <input type="checkbox"/> No more than 6 dogs per person can be walked at one time. The owner's consent is needed for a dog to walk with other dogs. Dogs must be familiarised with each other before the walk. <input type="checkbox"/> Dogs that cannot be exercised must be provided 	<ul style="list-style-type: none"> <input type="checkbox"/> Cats must not be taken from their individual units except in an emergency or for veterinary treatment. <input type="checkbox"/> Communal exercise areas are not acceptable 	<p>See above in the case dog cannot be exercised, the owner would have consulted with their vet and given instruction to the kennel on the enrichment plan suitable for the dog.</p> <p>Exercise area, walked on lead within perimeter of premise</p> <p>Lunge pen, secure area</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>that boarded dogs may have access to must be secure and safe.</p>	<p>with alternative forms of mental stimulation.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Where artificial turf is used, it must be maintained in good repair to avoid ingestion hazards. <input type="checkbox"/> Dogs must not have direct access to bins. <input type="checkbox"/> Dogs must not have unsupervised access to ponds, pools, wells and any other garden feature that might be a threat. 		
<p>7.3 The animals' behaviour and any changes of behaviour must be monitored. Advice must be sought, as appropriate and without delay, from a veterinarian or, in the case of fish, any person competent to give such advice if adverse or abnormal behaviour is detected.</p> <p><input type="checkbox"/> Staff must also take account of their individual needs.</p>	<p><input type="checkbox"/> The behaviour of each dog must be monitored daily. Changes in behaviour must be recorded and acted upon if there are signs of:</p> <ul style="list-style-type: none"> • Suffering • Stress • Fear • Aggression <p><input type="checkbox"/> All staff must be able to identify dogs that are anxious or fearful about contact.</p>	<p><input type="checkbox"/> The behaviour of each cat must be monitored each day. Changes in behaviour must be recorded and acted upon if there are signs of:</p> <ul style="list-style-type: none"> • Suffering • Stress • Fear • Aggression • Anxiety <p><input type="checkbox"/> Staff must get advice from a vet, who may refer the cat to a</p>	<p>Training file covers signs of aggression to look for, abnormalities recorded on sheets.</p> <p>Do not enter signs put up if aggressive</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<input type="checkbox"/> Staff must get advice where necessary from a suitably qualified clinical animal behaviourist.	Records of assessment must be kept. <input type="checkbox"/> Dogs that are showing (or are likely to show) signs of being nervous or stressed must be kept in a suitable part of the business, especially if they're: <ul style="list-style-type: none"> • Elderly • Nervous • On certain medication 	suitably qualified animal behaviourist.		
7.4 Where used, training methods or equipment must not cause pain, suffering or injury.	<input type="checkbox"/> Training must be reward based. This means staff must reward desired behaviour and ignore unwanted behaviour.	<input type="checkbox"/> Cats are not likely to be trained when staying in a boarding cattery.		Muzzles, slip leads, poles, blankets for cats. No training takes place
7.5 All immature animals must be given suitable and adequate opportunities to: (a) learn how to interact with people, their own species and other animals where such interaction benefits their welfare, and (b) become habituated to noises, objects and activities in their environment.	<input type="checkbox"/> Documented processes must be in place to accommodate the needs of dogs under one year of age.	<input type="checkbox"/> Habituation and socialisation happens early in cats – mostly before 8 weeks of age. It's not likely that kittens under 8 weeks of age will be boarding in a cattery. If they are, they should be with their mother. <input type="checkbox"/> Kittens would be very susceptible to disease. They would also need an appropriate environment to learn and develop.		Policy in place for dogs



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>Required Higher Standards for Monitoring Dogs' Behaviour and Training</p>	<p><input type="checkbox"/> There must be a clear plan setting out 2 periods of exercise per dog each day for a minimum of 20 minutes each. There must be an alternative form of enrichment planned for dogs which cannot be exercised for veterinary reasons for the same periods of time.</p>		<p>n/A</p>
<p>Optional higher standards for monitoring animal behaviour</p>		<p>Behavioural observations must be recorded daily.</p>	<p>N/A</p>
<p>8.0 Animal Handling and Interactions 8.1 All people responsible for the care of the animals must be competent in the appropriate handling of each animal to protect it from pain, suffering, injury or disease.</p> <p><input type="checkbox"/> A suitable range of muzzles of varying sizes and a suitable dog catching device must be kept on site.</p>	<p><input type="checkbox"/> Dogs must always be handled humanely and appropriately to suit the requirements of the individual dog and to minimise fear, stress, pain and distress. Dogs must never be punished so that they become frightened or display agitated behaviour.</p> <p><input type="checkbox"/> People must have the competence to handle dogs correctly.</p> <p><input type="checkbox"/> A policy must be in place for dealing with difficult dogs, to</p>	<p><input type="checkbox"/> Cats must always be handled humanely and appropriately to suit their individual needs. Handling must minimise stress and distress such as anxiety, fear, frustration and pain.</p> <p><input type="checkbox"/> Cats must never be punished so that they become frightened or display agitated behaviour.</p> <p><input type="checkbox"/> People must have the competence to handle cats correctly. They must be able to</p>	<p>Evidence of training, covered in induction. If unsure staff can seek advice form senor staff</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	include members of staff appropriately trained in dog handling and the use of appropriate equipment. They must also have the ability to recognise and act upon undesirable behaviours, as well as anxious or fearful dogs.	<p>identify cats that are anxious or fearful about contact.</p> <p><input type="checkbox"/> A cat must not be picked up by the scruff of its neck (scruffing), unless it is an absolute last resort.</p>		
8.2 The animals must be kept separately or in suitable compatible social groups appropriate to the species and individual animals. No animals from a social species may be isolated or separated from others of their species for any longer than is necessary.	<input type="checkbox"/> Only dogs from the same household can share a kennel unit and they must be monitored. The owner must give written authorisation to do this and consent must also include the authority to separate the dogs if there are problems.	<input type="checkbox"/> Cats from different households must never share a unit. If cats from the same household share a unit, the owner must have given written consent. The cats must also be monitored. Consent from the owner must include authority to separate cats, if there are any problems.		Yes
8.3 The animals must have at least daily opportunities to interact with people where such interaction benefits their welfare.	<input type="checkbox"/> Animals should be encouraged, but never forced to interact with people.	<p><input type="checkbox"/> Cats must have human interactions specific and appropriate to their needs. The needs of individual cats will be reassessed each day.</p> <p><input type="checkbox"/> A cat must never be forced to interact with a person or people. A cat must be able to avoid people if it wishes.</p>		Yes, daily interactions on advice of owner – noted on booking form



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>Required higher standard for animal interactions</p>		<p>If more than one cat shares a unit, daily behavioural observations must be recorded and acted upon. These should especially focus on any signs of stress or aggression.</p>	<p>N/A</p>
<p>9.0 Protection from Pain, Suffering, Injury and Disease 9.1 Written procedures must— (a) be in place and implemented covering— (i) feeding regimes, (ii) cleaning regimes, (iii) transportation(iv) the prevention of, and control of the spread of, disease, (v) monitoring and ensuring the health and welfare of all the animals, vi) the death or escape of an animal (including the storage of dead animals); (b) be in place covering the care of the animals following</p>	<p><input type="checkbox"/> The procedures must include how the conditions outlined in this guidance are met.</p>	<p>Same</p>	<p>All, available well implemented</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>the suspension or revocation of the licence or during and following an emergency.</p>			
<p>9.2 All people responsible for the care of the animals must be made fully aware of these procedures.</p>			<p>All staff signed each SOP, inc updates</p>
<p>9.3 Appropriate isolation, in separate self-contained facilities, must be available for the care of sick, injured or potentially infectious animals.</p> <p><input type="checkbox"/> Protective clothing and footwear must be worn when handling dogs in the isolation facility, and sanitation protocols adhered to. Separate feeding and water bowls, bedding and cleaning utensils must be stored in the isolation unit ready for immediate use.</p>	<p><input type="checkbox"/> The business must have a facility to isolate any dog that is:</p> <ul style="list-style-type: none"> • Injured • Sick • Infectious or carrying a serious infectious disease <p><input type="checkbox"/> If the isolation facility is at another location, such as a local veterinary practice, the licence holder must be able to provide evidence that the practice can do this (for example, a letter from the practice).</p> <p><input type="checkbox"/> All staff must understand the procedures to prevent the spread of infectious disease.</p> <p><input type="checkbox"/> Where infectious disease is present in the whole premises, barrier nursing procedures,</p>	<p><input type="checkbox"/> The business must have a facility to isolate any cat that is:</p> <ul style="list-style-type: none"> • Injured • Sick • Infectious or carrying a serious infectious disease <p><input type="checkbox"/> If a cat is in the isolation facility for more than 12 hours, the facility must follow the same size and facility requirements as a normal cattery unit.</p> <p><input type="checkbox"/> If the isolation facility is at another location, such as a local veterinary practice, the licence holder must be able to show evidence that it's ready to use (for example, a letter from the practice).</p> <p><input type="checkbox"/> All staff must understand the procedures to prevent the</p>	<p>is the isolation area set up and ready to go?</p> <p>Will go to vet in case of suspect infectious disease</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<p>and people trained in these, must be implemented. This includes use of protective clothing and footwear (where applicable) changed between enclosures, separate storage of equipment and segregation of waste.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Dogs showing signs of infectious disease must not be allowed in any shared outside exercise area. <input type="checkbox"/> Dogs in the isolation facility must be checked at least as frequently as other dogs. Dogs showing signs of infectious disease must be visited after all the other dogs, unless there is a separate person only looking after the isolated dogs. 	<p>spread of infectious disease between cats.</p> <ul style="list-style-type: none"> <input type="checkbox"/> When staff are handling cats in the isolation facility, they must: <ul style="list-style-type: none"> • Wear protective clothing and footwear • Follow cleaning procedures <input type="checkbox"/> The clothing must be kept in the isolation facility and only removed for cleaning and disinfection. Protective garments must either be: <ul style="list-style-type: none"> • Changed and laundered with appropriate disinfectant <p>Disposed of after handling a cat with a suspected infectious disease</p>		
<p>9.4 All reasonable precautions must be taken to prevent and control the spread among the animals and people of infectious diseases, pathogens and parasites.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> An up-to-date veterinary vaccination record must be seen to show that dogs, including resident dogs, have current vaccinations against: <ul style="list-style-type: none"> • Canine parvovirus • Canine distemper 	<ul style="list-style-type: none"> <input type="checkbox"/> The business owner must see an up-to-date veterinary vaccination record for all cats. <input type="checkbox"/> The cats must have current vaccinations against: <ul style="list-style-type: none"> • Feline panleukopenia 		<p>Vaccination cards, always seen copies not kept but details recorded or vet is contacted.</p> <p>Specific training given to staff</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p><input type="checkbox"/> Vaccines used must be licenced for use in the UK. Homoeopathic vaccination is not acceptable.</p> <p><input type="checkbox"/> If there is evidence of external parasites such as fleas, ticks or lice, the dog must be treated with an appropriate product authorised by the Veterinary Medicines Directorate (VMD) and licensed for use in the UK. Treatment must be discussed with a vet before giving it to the dog. The owner must consent to this.</p> <p><input type="checkbox"/> Primary vaccination courses must be completed at least 2 weeks before acceptance into boarding.</p>	<ul style="list-style-type: none"> • Infectious canine hepatitis (adenovirus) • Leptospirosis • Other relevant diseases <p><input type="checkbox"/> Vaccination against diseases such as kennel cough (Bordetella bronchiseptica or Canine parainfluenza virus) may be required.</p> <p><input type="checkbox"/> A vet certificate of a recent protective titre test may be accepted instead of a booster vaccination. The certificate must state that it is valid for the current period. It is up to the licence holder whether to accept such a certificate.</p>	<ul style="list-style-type: none"> • Feline parvovirus, also known as feline infectious enteritis • Feline respiratory viruses (feline herpesvirus and feline calicivirus) <p><input type="checkbox"/> Certification from a vet of a recent protective titre test may be accepted instead of a booster vaccination. The certificate must state that it is valid for the current period. It is the licensee's decision whether to accept such a certificate.</p>		
<p>9.5 All excreta and soiled bedding for disposal must be stored and disposed of in a hygienic manner and in accordance with any relevant legislation.</p>	<p><input type="checkbox"/> This must be in a clearly-marked bin which is emptied either daily or when full, whichever is the sooner. Excreta must be removed in accordance with the documented cleaning and disinfection procedure.</p>	<p>same</p>		<p>Private collection – own incinerator</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<input type="checkbox"/> Storage of excreta must be away from areas where animals or food are kept.			
9.6 Sick or injured animals must receive prompt attention from a veterinarian or, in the case of fish, an appropriately competent person and the advice of that veterinarian or, in the case of fish, that competent person must be followed.		<input type="checkbox"/> When a trained first aider suspects a cat is ill or injured, contact a vet for advice immediately. The business must record any instructions for treatment and seek further advice if there's ongoing concern. <input type="checkbox"/> They must contact the cat's owner or nominated person.		Yes, pets vet contacted
9.7 Where necessary, animals must receive preventative treatment by an appropriately competent person.	<input type="checkbox"/> When a dog is suspected by the trained first aider of being ill or injured a vet must be contacted for advice immediately and any instructions for treatment recorded. Further advice must be sought if there is ongoing concern. <input type="checkbox"/> Any preventive treatment must be administered with written consent from the owner and under the direction of a veterinarian.	<input type="checkbox"/> Any preventative treatment must be given with the written consent of the owner and under the direction of the veterinarian.		Yes



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>9.8 The licence holder must register with a veterinarian with an appropriate level of experience in the health and welfare requirements of any animals specified in the licence and the contact details of that veterinarian must be readily available to all staff on the premises used for the licensable activity.</p>	<p><input type="checkbox"/> The vet's details must be displayed where they can be easily seen by all staff members.</p> <p><input type="checkbox"/> This must the include:</p> <ul style="list-style-type: none"> • Name • Address • Telephone number • Out of hours telephone number <p><input type="checkbox"/> The veterinary practice must be within a reasonable travel distance.</p> <p><input type="checkbox"/> The licence holder will decide which vet they will use. They must get written consent from the dog's owner before taking the dog to the vet.</p>	<p>same</p>	<p>Animal House Vet, 110 London Road, Deal</p>
<p>9.9 Prescribed medicines must be stored safely and securely to safeguard against unauthorised access, at the correct temperature, and used in accordance with the instructions of the veterinarian.</p>	<p><input type="checkbox"/> All courses must be completed to the specifications given by the veterinarian.</p> <p><input type="checkbox"/> Any unused medications must be returned to the owner, nominated contact or prescribing vet.</p>	<p>same</p>	<p>Locking key cabinet for each block and fridge</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<input type="checkbox"/> A fridge must be available to store medicines that need to be kept at low temperatures.			
9.10 Medicines other than prescribed medicines must be stored, used and disposed of in accordance with the instructions of the manufacturer or veterinarian.	<input type="checkbox"/> All medications must only be used with prior consent of the owner and in discussion with a vet.			Returned to owner/vet
9.11 Cleaning products must be suitable, safe and effective against pathogens that pose a risk to the animals. They must be used, stored and disposed of in accordance with the manufacturer's instructions and used in a way which prevents distress or suffering of the animals. <input type="checkbox"/> Standing water must not be allowed to accumulate due to the possibility of pathogens residing in these moist environments. <input type="checkbox"/> Grooming equipment must be kept clean and in a good state of repair. If provided by the owner, it	<input type="checkbox"/> The choice of cleaning and disinfectant products must be based on suitability, safety, compatibility and effectiveness. Disinfectant products must be virucidal as well as bacteriocidal. <input type="checkbox"/> Staff using cleaning products must be competent in the safe use of detergents and fluids. Cleaning products must be kept entirely out of the reach of animals and must never be left in kennels. <input type="checkbox"/> Kennels of long stay dogs must undergo periodical thorough cleaning, disinfection and drying.	<input type="checkbox"/> Disinfectant products must be able to kill viruses and bacteria (viricidal and bactericidal). The choice of cleaning and disinfectant products must be based on: <ul style="list-style-type: none"> • Suitability • Safety • Compatibility • Effectiveness <input type="checkbox"/> Extra care must be taken to use products that are not toxic to cats, but may be safe for other animals, for example phenolic disinfectants. <input type="checkbox"/> Staff using cleaning products must be competent in the safe		GHS Disinfectant



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>must only be used on that dog and must be sent home with the dog.</p> <p><input type="checkbox"/> Any equipment that has been used on an infectious or suspected infectious animal must be cleaned and disinfected after use or disposed of.</p>		<p>use of detergents and fluids. Cleaning products must:</p> <ul style="list-style-type: none"> • Be kept entirely out of the reach of animals • Never be left in the cat unit. <p><input type="checkbox"/> Medication must only be used with prior consent of the owner or after a discussion with a vet.</p>		
<p>9.12 No person may euthanise an animal except a veterinarian or a person who has been authorised by a veterinarian as competent for such purpose or</p> <p>(a) in the case of fish, a person who is competent for such purpose;</p> <p>(b) in the case of horses, a person who is competent, and who holds a licence or certificate, for such purpose.</p>	<p><input type="checkbox"/> Only a veterinarian may euthanise a dog.</p> <p><input type="checkbox"/> The licence holder must keep a record of all euthanasia and the identity of the qualified veterinarian that carried it out. The owner or designated main point of contact must be contacted to give consent. Unless imperative for the welfare of the dog, euthanasia must not take place until consent is given.</p>	<p><input type="checkbox"/> Only a veterinarian can euthanise a cat.</p> <p><input type="checkbox"/> The licence holder must keep a record of:</p> <ul style="list-style-type: none"> • All euthanasia • The qualified veterinarian that carried it out. <p><input type="checkbox"/> Euthanasia must not take place until the owner or nominated person gives consent - unless it is crucial for the welfare of the cat.</p>		Vet
<p>9.13 All animals must be checked at least once daily or more regularly as necessary to check for any signs of pain, suffering, injury, disease or</p>				In and out throughout the day



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>abnormal behaviour. Vulnerable animals must be checked more frequently.</p>			
<p>9.14 Any signs of pain, suffering, injury, disease or abnormal behaviour must be recorded and the advice and further advice (if necessary) of a veterinarian (or in the case of fish, of an appropriately competent person) must be sought and followed.</p>	<p><input type="checkbox"/> Records and any associated checklists must be made available to inspectors.</p> <p><input type="checkbox"/> Presence or absence of faeces and urine must be monitored daily. Any abnormalities must be recorded and acted upon as appropriate.</p>	<p><input type="checkbox"/> Inspectors must be able to access any record and associated checklists.</p> <p><input type="checkbox"/> Presence or absence of faeces and urine must be monitored each day. Any abnormalities must be recorded and acted upon as needed.</p> <p><input type="checkbox"/> Cats staying long-term (over 3 weeks) must be checked for weight-loss or gain. If there are any concerns, advice must be sought from a veterinarian.</p>	<p>Scales available rare that any longer for next week</p> <p>Checklists</p>
<p>Optional higher standard for protecting cats from pain, suffering, injury and disease</p>		<p>Designated on site isolation facilities must be available. They must be the same size and have the same facility requirements as a normal cattery unit</p>	
<p>10.0 Emergencies 10.1 A written emergency plan, acceptable to the local</p>	<p><input type="checkbox"/> Entrances and fire exits must be clear of obstructions at all times.</p>	<p><input type="checkbox"/> Entrances and fire exits must be clear of obstructions at all times.</p>	<p>Viking oak kennels alternative accommodation</p> <p>Fire extinguishers</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>authority, must be in place, known and available to all the people on the premises used for the licensable activity, and followed where necessary to ensure appropriate steps are taken to protect all the people and animals on the premises in case of fire or in case of breakdowns for essential heating, ventilation and aeration or filtration systems or other emergencies.</p> <ul style="list-style-type: none"> <input type="checkbox"/> There must be a documented policy in place for dealing with emergencies, including extremes of temperature and weather conditions (both hot and cold). <input type="checkbox"/> All electrical installations must be installed by appropriately qualified persons in a location where they do not present a risk. 	<ul style="list-style-type: none"> <input type="checkbox"/> Suitable firefighting, prevention and detection equipment must be provided and maintained in good working order. <input type="checkbox"/> Buildings must have at least one working smoke detector (or other suitable fire detection system) installed in a suitable location on each separate level or floor. Where appropriate, there must be at least one carbon monoxide detector. <input type="checkbox"/> A first aid kit suitable for treatment of dogs must be kept on site. <input type="checkbox"/> An emergency drill programme must be in place with annual testing, or as determined by fire risk assessments. All new members of staff must have this as part of their induction programme. <input type="checkbox"/> There must be a plan for housing of the dogs should the premises become uninhabitable. 	<ul style="list-style-type: none"> <input type="checkbox"/> Suitable firefighting, prevention and detection equipment must be available. it must be maintained and in good working order. <input type="checkbox"/> Buildings must have at least one working smoke detector (or other suitable fire detection system) installed in a suitable location on each separate level or floor. Where appropriate, there must be at least one carbon monoxide detector. <input type="checkbox"/> An emergency drill programme must be in place with annual testing, or as required by fire risk assessments. All new members of staff must have this as part of their induction programme. <input type="checkbox"/> There must be a plan for housing of the cats should the premises become uninhabitable. 		<p>Have had training to use extinguishers</p> <p>Have done a drill in the summer, not documented will include in sop.</p>
--	---	---	--	---



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<input type="checkbox"/> All equipment must be maintained in a safe condition and good state of repair and must be serviced according to manufacturer's guidelines.			
10.2 The plan must include details of the emergency measures to be taken for the extrication of the animals should the premises become uninhabitable and an emergency telephone list that includes the fire service and police.				Contingency plan Viking Oak kennels Or emergency contact
10.3 External doors and gates must be lockable.				Yes
10.4 A designated key holder with access to all animal areas must at all times be within reasonable travel distance of the premises and available to attend in an emergency.	<input type="checkbox"/> A reasonable distance is interpreted as no more than 30 minutes travelling time in normal conditions. <input type="checkbox"/> In a non-domestic setting, an emergency contact name and number must be displayed on the outside of the premises.	same		Someone on site all the time
Required Higher Standard Condition for Emergencies	<input type="checkbox"/> A member of staff must be on site at all times.			



The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs

Required higher standard for emergencies		A competent person must be on site at all times.		
--	--	--	--	--

Part B – Specific conditions: (Schedule 4, Part 2 of the Regulations)

7.0 Suitable Environment 7.1 Dogs within the premises to which the licence relates must be prevented from coming into contact with other animals from outside the premises.			Yes, all in enclosed unit
7.2 In each kennel unit, the sleeping area must— (a) be free from draughts; (b) provide the dog with sufficient space to— (i) sit and stand at full height, (ii) lie down fully stretched-out, (iii) wag its tail, (iv) walk, and	<input type="checkbox"/> 7.2(d) applies to new builds and extensions. It does not apply to kennels rebuilding on an existing footprint. It is expected that many new boarding facilities will be significantly larger than the minimum sizes currently provided.		Yes – see notes



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>(v) turn around without touching another dog or the walls</p> <p>(c) have a floor area which is at least twice the area required for the dog in it to lie flat</p> <p>(d) if built after the date on which these Regulations come into force, have a floor area of at least 1.9 square metres.</p>			
<p>7.3 Each kennel unit must be clearly numbered and there must be a system in place so that relevant information about the dog or dogs in each kennel unit is available to all staff and any inspector.</p>			Yes
<p>7.4 Each dog must have constant access to its sleeping area.</p> <p><input type="checkbox"/> A dog must not be left without bedding. Soft bedding materials must be provided and adapted if necessary for old, young or infirm dogs to help regulate their body temperature. If a dog chews or destroys its bedding, it must be replaced with an alternative.</p>	<p><input type="checkbox"/> There must be a clean resting place to provide comfort and warmth that is situated out of draughts.</p> <p><input type="checkbox"/> All beds and bedding areas must be kept clean, dry and parasite free.</p> <p><input type="checkbox"/> Bedding must be made of a material that is easy to wash and disinfect or is disposable.</p>		Yes



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<input type="checkbox"/> Bedding must be changed, cleaned and disinfected between dogs.		
7.5 Each dog must have a clean, comfortable and warm area within its sleeping area where it can rest and sleep			Yes
7.6 Each exercise run must have a single, safe, secure, waterproof roof over a minimum of half its total area.	<input type="checkbox"/> The roofing material must be of a material (ideally translucent) capable of filtering UV light and providing shade. A run must not be used as the primary sleeping area.		Yes
7.7 Where a dog poses a health or welfare risk to other dogs, it must be kept on its own in a kennel unit. If that kennel unit adjoins another kennel unit any adjoining wall must be of full height and width so as to prevent the dog from coming into physical contact with any other dog.	<input type="checkbox"/> Partition walls may be temporary as long as they are safe and robust.		yes
7.8 Only dogs from the same household may share a kennel unit.	<input type="checkbox"/> Written authorisation from the owner is required.		Yes
Required Higher Standard for Providing a Suitable Environment for Dogs	<input type="checkbox"/> The sleeping area must be at least 2.85 square metres.		



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>8.0 Monitoring of behaviour and training 8.1 Any equipment that a dog is likely to be in contact with and any toy provided must not pose a risk of pain, suffering, disease or distress to the dog and must be correctly used.</p>	<p><input type="checkbox"/> Items specific to a particular dog must be identified as such and only used for those dogs.</p> <p><input type="checkbox"/> Items such as leads must be removed when the dog is in its kennel unit.</p>		Yes, all checked
<p>8.2 All dogs must be provided with toys or feeding enrichment (or both) unless advice from a veterinarian suggests otherwise.</p>	<p><input type="checkbox"/> Supervised enrichment opportunities must be offered to each dog at least daily.</p> <p><input type="checkbox"/> Food provision can be used to enhance enrichment. For example, through the use of devices increasing the time and effort taken to access food. This includes puzzle feeders, activity balls and stuffed rubber toys.</p> <p><input type="checkbox"/> Where dogs are kept in pairs or larger groups, more devices must be available than the number of dogs and use must be supervised carefully to identify where adverse behaviour occurs.</p> <p><input type="checkbox"/> Dogs which show adverse behaviour associated with feeding, or when provided with food based enrichment, must be separated from other dogs prior to feeding.</p>		Yes



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>8.3 All toys and other enrichment items must be checked daily to ensure they remain safe and must be cleaned and disinfected at least weekly.</p>		<p>Yes</p>
<p>8.4 Each dog must be exercised at least once daily away from its kennel unit as appropriate for its age and health.</p>		<p>yes</p>
<p>8.5 Any dog, which on the advice of a veterinarian, cannot be exercised must be provided with alternative forms of mental stimulation.</p>	<p><input type="checkbox"/> Walks must be replaced with 2 extra periods of human interaction during the day using grooming, toys or play. Toys will ideally be on a rotation so that their preferences for different toys can be established and to minimise stress.</p>	<p>Sniffle mats, just lead walk – as per booking form</p>
<p>8.6 There must be an area within each kennel unit in which a dog can avoid seeing people and other dogs outside the kennel unit if it so chooses.</p>	<p><input type="checkbox"/> This applies whether a dog is single, paired or group housed.</p> <p><input type="checkbox"/> The dog must be able to hide to avoid visual contact with other dogs. For example, by using blankets, crates and beds with high sides or screens.</p>	<p>Yes, sleeping area</p>
<p>Required Higher Standard for Monitoring Dogs' Behaviour and Training</p>	<p><input type="checkbox"/> There must be a documented daily enrichment plan setting out 2 or more sessions with toys or feed enrichment per day (in addition to their exercise).</p>	<p>N/A</p>



The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs

<p>9.0 Records</p> <p>9.1 A register must be kept of all the dogs at the premises which must include:</p> <p>(a) the dates of each dog's arrival and departure</p> <p>(b) each dog's name, age, sex, neuter status, microchip number and a description of it or its breed</p> <p>(c) the number of any dogs from the same household</p> <p>(d) a record of which dogs (if any) are from the same household</p> <p>(e) the name, postal address, telephone number and email address of the owner of each dog and emergency contact details</p> <p>(f) the name, postal address, telephone number and email address of a local contact in an emergency for each dog</p> <p>(g) the name and contact details of the dog's normal veterinarian and details of any insurance relating to the dog</p> <p>(h) details of each dog's relevant medical and behavioural history, including details of any treatment</p>			<p>Booking form (daily diary)</p> <p>Medical record form for medications given</p>




**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

administered against parasites and restrictions on exercise (i) details of the dog's diet and related requirements (j) consent forms (k) a record of the date or dates of each dog's most recent vaccination, worming and flea treatments l) details of any medical treatment each dog is receiving.			
9.2 When outside the premises, each dog must wear an identity tag which includes the licence holder's name and contact details.			Never taken outside
10.0 Protection from pain, injury, suffering and disease 10.1 Where any other activity involving animals is undertaken on the premises, it must be kept entirely separate from the area where the activity of providing boarding for dogs in kennels takes place.	<input type="checkbox"/> Units housing rescue or breeding dogs must be separate. Extra precautions must be taken to prevent the spread of disease and the licence holder must be able to demonstrate how this is managed. Ideally all equipment must be separate.		No training



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>10.2 A preventative healthcare plan agreed with the veterinarian with whom the licence holder has registered under paragraph 9(8) of Schedule 2 must be implemented.</p>		<p>FW: Veterinary Patronage</p> <p> Francham Kennels <frandhamkennels@unicomemail.co.uk> To: [REDACTED] Tue 14/12</p> <p><small>We could not verify the identity of the sender. Click here to learn more.</small></p> <hr/> <p>From: animal house veterinary services <ahvsvets@yahoo.co.uk> Sent: 07 December 2021 15:32 To: frandhamkennels@unicomemail.co.uk Subject: Veterinary Patronage</p> <p>To whom it may concern,</p> <p>Please accept this email as confirmation that Animal House Veterinary Services, Deal, provide Veterinary Services to Frandham Kennels in River.</p> <p>Animal House visit the kennels on a regular basis in order to offer treatment at the kennels or when necessary any patients are brought to the surgery in order to receive the appropriate treatment.</p> <p>Francham Kennels accept the treatment offered to them with no hesitation and with no questions regarding what the Veterinarian deems as the best course of action.</p> <p>If you require any further information, please do not hesitate to contact me.</p> <p>Kindest regards, [REDACTED] Practice Principal.</p>
<p>10.3 A holding kennel unit must only be used in an emergency and must not be used for longer than is necessary and in any event for no longer than a total of 12 hours in any 24 hour period.</p>		<p>N/A</p>
<p>10.4 In sub-paragraph (3) 'holding kennel unit' means a kennel unit, separate from any other kennel unit, in which a dog may be housed temporarily.</p>	<p><input type="checkbox"/> Holding kennels must comply with the conditions as required for main kennels. Holding kennels must be a minimum area to allow the dog to exhibit normal behaviour and dogs must be provided with a bed, food and water.</p>	



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<u>Higher standards (Required)</u>	Standards Met Yes / No
The licence holder needs to have at least one full-time member of staff for every 15 dogs kept.	
Dogs must be provided with a design and layout that gives them choice.	
All individual dogs must be checked at least once at an appropriate interval during the out of hours period (for example, between 6pm and 8am) by CCTV or in person. There must be documented records for checking.	
There must be a clear plan setting out 2 periods of exercise per dog each day for a minimum of 20 minutes each. There must be an alternative form of enrichment planned for dogs which cannot be exercised for veterinary reasons for the same periods of time.	
The sleeping area must be at least 2.85 square metres.	
There must be a documented daily enrichment plan setting out 2 or more sessions with toys or feed enrichment per day (in addition to their exercise).	
A member of staff must be on site at all times.	

<u>Higher Standards (Optional)</u> 50% required	Standards met Yes / No
There must be a member of permanent, full-time staff with an appropriate Level 3 OFQUAL regulated qualification.	
Ventilation must be a managed, fixed or portable air system to make sure appropriate temperatures are maintained in all weathers (a minimum of 10°C and a maximum of 26°C). This can be an air conditioning unit or removable fans safely installed away from animals.	
A noise management plan to reduce noise to the dogs must be in place. For example, physical barriers, sound-absorbing build structure, positive reinforcement training to keep barking down, kennel design to prevent noise generation with demonstration of effectiveness.	

Does the Business meet minimum standards Yes / No	Minimum Standards that have not been met - (These are minor failings for renewals) New applicants must meet ALL the minimum standards



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

Part B – Specific conditions: (Schedule 4, Part 1 of the Regulations)

<p>2.0 Suitable environment 2.1 Cats within the licensed premises must be prevented from coming into direct contact with other animals from outside the premises.</p>	<p><input type="checkbox"/> Sneeze barriers must be in place to prevent contact with animals from outside. They must be placed:</p> <ul style="list-style-type: none"> • On the end walls of the exercise run • At each end of the cattery block 		<p>Yes – see photos</p>
<p>2.2 There must be a safe, secure, waterproof roof over the entire cat unit.</p>	<p><input type="checkbox"/> Materials used for the exercise run must be capable of filtering UV light and providing enough shade.</p>		<p>Yes</p>
<p>2.3 A cat unit may only be shared by cats from the same household.</p>			<p>Yes</p>
<p>2.4 Communal exercise areas are not permitted.</p>			<p>No</p>
<p>2.5 Each cat unit must be clearly numbered and there must be a system in place which ensures that information about the cat or cats in each cat unit is available to all staff and any inspector.</p>	<p><input type="checkbox"/> A one page summary of the cat or cats must be outside each unit or kept in an accessible place for staff. The summary must include:</p> <ul style="list-style-type: none"> • The cat's name • Its age • Its sex • Any relevant medical, behavioural or dietary information 		<p>Yes Booking form</p>
<p>2.6 Each cat unit must provide the cat with sufficient space to:</p>	<p><input type="checkbox"/> The size of a cat unit includes the sleeping area plus the run area. The</p>		<p>Yes</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>(a) walk (b) turn around (c) stand on its hind legs (d) hold its tail erect (e) climb (f) rest on the elevated area (g) lie down fully stretched out without touching another cat or its walls</p> <p><input type="checkbox"/> For new builds, the measurement of the run area for penthouse units must include the area in front of the penthouse, not the area underneath it. Cats do not use the underneath area.</p> <p><input type="checkbox"/> The 'one cat' size option has been removed for new builds.</p> <p><input type="checkbox"/> Older catteries will have one cat size unit and shorter runs - this is acceptable. New builds must use the bigger dimensions.</p>	<p>minimum height for all cat units is 1.8 metres.</p> <p><input type="checkbox"/> These minimum areas and dimensions must be achieved to give cats a suitable and appropriate comfortable space.</p> <p><input type="checkbox"/> A unit for one cat must be at least:</p> <ul style="list-style-type: none">• 0.85 square metres for the area• 0.9 metres by 0.95 metres for the dimension <p><input type="checkbox"/> A unit for up to 2 cats must be at least:</p> <ul style="list-style-type: none">• 1.5 square metres for the area• 1.2 metres by 1.25 metres for the dimension <p><input type="checkbox"/> A unit for up to 4 cats must be at least:</p> <ul style="list-style-type: none">• 1.9 square metres for the area• 1.2 metres by 1.6 metres for the dimension <p><input type="checkbox"/> Penthouse sleeping accommodation is an enclosed boxed sleeping area or pod raised off the ground. The pod needs to be high enough to be able to clean</p>		
---	---	--	--



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<p>underneath, but not too high that would make cleaning inside the box difficult.</p> <ul style="list-style-type: none"><input type="checkbox"/> Facilities must be easily accessible and provide safe easy access by a ramp or steps to the penthouse. Extra consideration must be given for elderly, ill, very young or disabled cats.<input type="checkbox"/> The minimum height for all penthouse sleeping boxes or pods is one metre.<input type="checkbox"/> A box or pod for one cat must be at least:<ul style="list-style-type: none">• 0.85 square metres for the area• 0.9 metres by 0.95 metres for the dimension<input type="checkbox"/> A box or pod for up to 2 cats must be at least:<ul style="list-style-type: none">• 1.1 square metres for the area• 0.9 metres for the dimension, for example 0.9m by 1.2m<input type="checkbox"/> A box or pod for up to 4 cats must be at least:<ul style="list-style-type: none">• 1.7 square metres for the area		
--	--	--	--



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<ul style="list-style-type: none"> ● 0.9 metres for the dimension, for example 0.9m by 1.9m □ The minimum height for exercise runs must be 1.8 metres. □ Runs for one cat must be at least: <ul style="list-style-type: none"> ● 1.65 square metres for the area ● 0.9 metres by 1.85 metres for the dimension □ Runs for up to 2 cats must be at least: <ul style="list-style-type: none"> ● 2.2 square metres for the area ● 1.2 metres by 1.85 metres for the dimension □ Runs for up to 4 cats must be at least: <ul style="list-style-type: none"> ● 2.8 square metres for the area ● 1.2 metres by 2.35 metres for the dimension 		
<p>2.7 Each cat unit must have sufficient space for each cat to sit, rest, eat and drink away from the area where it urinates and defecates.</p>	<p>□ Each unit must have space for at least 60 centimetres separation between the litter tray, resting place and feeding area. This allows cats to sit, rest and eat away from areas where they urinate and defecate.</p>		<p>Yes</p>
<p>2.8 Cats must have constant access to their sleeping area.</p>	<p>□ A raised bed may help to avoid cats sleeping in any draughts. All</p>		<p>Yes</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p><input type="checkbox"/> Access between the exercise and sleeping accommodation must be through a securely fitted and suitably sized cat flap. It must be capable of being securely propped open if needed.</p> <p><input type="checkbox"/> A cat must not be left without bedding, unless instructed otherwise by the cat's owner.</p> <p><input type="checkbox"/> Soft bedding materials must be provided and adapted if needed for old, young or infirm cats to help regulate their body temperature.</p>	<p>beds and bedding areas must be kept clean, dry and parasite free.</p> <p><input type="checkbox"/> Bedding must be made of a material that is easy to wash, disinfect or dispose of.</p>		
<p>2.9 A litter tray must be provided at all times in each cat unit. A safe and absorbent litter material must be provided. Litter trays must be regularly cleaned and disinfected.</p>	<p><input type="checkbox"/> In a multiple cat unit, the number of trays must be appropriate to the number of cats.</p> <p><input type="checkbox"/> Trays must be impermeable, easy to clean, disinfect or dispose of. The tray must be:</p> <ul style="list-style-type: none"> • Large enough for the cat to turn around – at least 30 centimetres by 42 centimetres • Deep enough for digging in litter – at least 3 centimetres deep <p><input type="checkbox"/> The following materials are not considered acceptable to use as litter:</p>		<p>Yes, wood pailents</p> <p>yes</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	<ul style="list-style-type: none"> • Loose sawdust • Shredded newspaper • Sheet newspaper • Soil 		
2.10 Each cat unit must include an elevated area.	<input type="checkbox"/> These must be large enough for a cat to lie on and available in the sleeping accommodation or the run. <input type="checkbox"/> Facilities must be available to give safe, easy access to elevated areas for any elderly, ill, very young or disabled cats.		Yes
2.11 Adjoining cat units must have solid barriers covering the full height and full width of the adjoining wall.	<input type="checkbox"/> For new builds, sneeze barriers must be at a minimum translucent. This means allowing light to pass through, but only enough so that objects on the other side cannot be clearly distinguished. This reduces stress when cats cannot see each other. <input type="checkbox"/> New builds using gaps between units must have a full height full width translucent sneeze barrier on one side of the gap.		Yes
2.12 Any gaps between cat units must be a minimum of 0.6 metres wide.	<input type="checkbox"/> The width of the corridor between facing units must be at least 1.2 metres. If the width of a corridor is		N?A



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

	less than 1.2 metres, sneeze barriers must be applied to the front of the units		
2.13 Any cat taken out of a cat unit must be secured in a suitable carrier.	<input type="checkbox"/> A spare cat carrier must be kept at the cattery in case the owners do not arrive with their cat in a secure carrier.		Yes – owner provide
2.14 The sleeping area must form part of the cat unit and be free from draughts.			yes
Required Higher Standards for Providing a Suitable Environment for Cats	<input type="checkbox"/> Cat units must be 1.5 times the minimum area sizes in this guide. The calculation of the total area can include raised areas. <input type="checkbox"/> Sneeze barriers must be completely opaque rather than translucent. They will be: <ul style="list-style-type: none">• Up to 600 millimetres and behind any shelves• 300 millimetres above and to the side of any shelves <input type="checkbox"/> Each cat must have access to at least two raised areas – one of which must be in the sleeping area and one must be in the exercise area.		



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>3.0 Monitoring of behaviour and training 3.1 There must be an area within the unit in which the cat can avoid seeing other cats and people if it so chooses.</p>	<p><input type="checkbox"/> Cats must be provided with a hiding place. This can be as simple as providing any of the following in the units:</p> <ul style="list-style-type: none"> • A cardboard box • An igloo type bed • The cat's own carrier • Other structures <p><input type="checkbox"/> Any reusable structures need to be replaced or cleaned and disinfected between each cat.</p>		<p>Yes igloo – see photo</p>
<p>3.2 Each cat unit must include a facility for scratching. Any surface within a cat unit available for scratching must either be disinfected between uses by different cats or disposed of.</p>	<p><input type="checkbox"/> Each cat must have a scratching facility which can be disposed of, such as carpet squares or one that is waterproof such as wood. The scratching facilities must be capable of being cleaned.</p> <p><input type="checkbox"/> If a scratching facility is provided by the owner it must be kept within that cat's unit and used for that cat only. It must be returned to the owner at the end of the cat's stay.</p>		<p>Yes, provided Sprayed down and leet out to dry</p>
<p>3.3 All cats must be provided with toys or feeding enrichment (or both) unless</p>			<p>Provided by owners and establishment</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>advice from a veterinarian suggests otherwise.</p>			
<p>3.4 All toys and other enrichment items must be checked daily to ensure they remain safe and must be cleaned and disinfected at least weekly.</p>	<p><input type="checkbox"/> If toys or feeding enrichment equipment are provided by the cat's owner, they must be kept within that cat's unit and used for that cat only. They must be returned to the owner at the end of the cat's stay.</p> <p><input type="checkbox"/> All toys and enrichment equipment must be cleaned and disinfected between different cats.</p> <p><input type="checkbox"/> Toys must be disposed of if they are not safe.</p>		<p>Always checked</p>
<p>4.0 Records 4.1 A register must be kept of all the cats on the premises which must include (a) the dates of each cat's arrival and departure (b) each cat's name, age, sex, neuter status and a description of it or its breed (c) each cat's microchip number, where applicable (d) the number of any cats from the same household</p>	<p><input type="checkbox"/> Consent forms must cover:</p> <ul style="list-style-type: none"> • Veterinary treatment • Consent to share or separate cats if needed • Consent for toys or interaction preferences • Record of baskets or items left at the cattery 		<p>All on booking form, attached to front of pen</p>



The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs

<p>(e) a record of which cats (if any) are from the same household</p> <p>(f) the name, postal address, telephone number and email address of the owner of each cat and emergency contact details</p> <p>(g) in relation to each cat, the name, postal address, telephone number and email address of a local contact in an emergency</p> <p>(h) the name and contact details of each cat's normal veterinarian and details of any insurance relating to the cat</p> <p>(i) details of each cat's relevant medical and behavioural history, including details of any treatment administered against parasites and restrictions on exercise</p> <p>(j) details of each cat's diet and related requirements</p> <p>(k) any required consent forms</p> <p>(l) a record of the date or dates of each cat's most recent vaccination, worming and flea treatments</p> <p>(m) details of any medical treatment each cat is receiving.</p>			


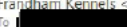



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

5.0 Protection from pain, injury, suffering and disease 5.1 A cat must remain in its assigned cat unit, except when it is moved to an isolation cat unit or to a holding cat unit.			Yes
5.2 Where any other activity involving animals is undertaken on the premises, it must be kept entirely separate from the area where the activity of providing boarding for cats takes place.	<input type="checkbox"/> Units housing rescue or breeding cats must be separated by a door or solid partition. Extra precautions must be taken to prevent the spread of disease. A separate member of staff should attend to these cats.		Yes
5.3 All equipment must be cleaned and disinfected before a cat is first introduced into a cat unit.			Yes – see SOP



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<p>5.4 A preventative healthcare plan agreed with the veterinarian with whom the licence holder has registered under paragraph 9(8) of Schedule 2 must be implemented.</p>			<p>FW: Veterinary Patronage</p> <p> Frandham Kennels <frandhamkennels@unicomemail.co.uk> To: </p> <p><small>① We could not verify the identity of the sender. Click here to learn more.</small></p> <hr/> <p>From: animal house veterinary services <ahsvets@yahoo.co.uk> Sent: 07 December 2021 15:32 To: frandhamkennels@unicomemail.co.uk Subject: Veterinary Patronage</p> <p>To whom it may concern,</p> <p>Please accept this email as confirmation that Animal House Veterinary Services, Deal, provide Veterinary Services to Frandham Kennels in River.</p> <p>Animal House visit the kennels on a regular basis in order to offer treatment at the kennels or when necessary any patients are brought to the surgery in order to receive the appropriate treatment.</p> <p>Frandham Kennels accept the treatment offered to them with no hesitation and with no questions regarding what the Veterinarian deems as the best course of action.</p> <p>If you require any further information, please do not hesitate to contact me.</p> <p>Kindest regards,</p> <p> Practice Principal.</p>
<p>5.5 A holding cat unit must only be used in an emergency and must not be used for longer than is necessary and in any event for no longer than a total of 12 hours in any 24-hour period.</p>			<p>N/A</p>
<p>5.6 In this paragraph, “holding cat unit” means a cat unit, separate from any other cat unit, in which a cat may be housed temporarily.</p>	<p><input type="checkbox"/> A holding cat unit should be a minimum of 2.25 square metres for the floor area and 0.7 metres for the height. It needs to be able to fit a litter tray and bowls. A fold-up crate is acceptable.</p>		<p>N/A</p>



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

<u>Higher standards (Required)</u>	Standards Met Yes/No
There must be at least one full time member of staff for every 20 cats, or a higher number of qualified staff.	
The environment must have a layout and design that gives the cats choice.	
Temperature in the sleeping area must be between 18°C and 26°C.	
All cats must be checked at least once at an appropriate interval out of hours (between 6pm and 8am) by a person or CCTV.	
If more than one cat shares a unit, daily behavioural observations must be recorded and acted upon. These should especially focus on any signs of stress or aggression.	
Cat units must be 1.5 times the minimum area sizes in this guide. The calculation of the total area can include raised areas.	
Each cat must have access to at least two raised areas – one of which must be in the sleeping area and one must be in the exercise area.	
Sneeze barriers must be completely opaque rather than translucent. They will be: <ul style="list-style-type: none">• Up to 600 millimetres and behind any shelves• 300 millimetres above and to the side of any shelves	
A competent person must be on site at all times.	

<u>Higher Standards (Optional)</u> 50% required	Standards met Yes / No
There must be at least one member of staff that has a relevant OFQUAL regulated Level 3 qualification.	
Ventilation must be a managed, fixed or portable, air system to maintain appropriate temperatures in all weathers. This can be an air conditioning unit or removable fans - but these must be safely installed away from cats.	
Behavioural observations must be recorded daily.	
Designated on site isolation facilities must be available. They must be the same size and have the same facility requirements as a normal cattery unit.	



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

--	--

Does the Business meet minimum standards Yes / No	Minimum Standards that have not been met - (These are minor failings for renewals) New applicants must meet ALL the minimum standards

		Low (Score1)	High (Score 2)	Score	Officer Comments
Compliance History - inspections		Documented evidence from formal inspections over the previous three years reveal consistent and high levels of compliance in terms of welfare standards and risk management.	Formal inspections over the previous three years reveal some degree of non-compliance that has required the intervention of the inspector for the business to ultimately recognise and address these. More serious breaches would attract other enforcement action: suspension, revocation, prosecution.		
Compliance History - follow up action		No evidence of follow-up action by local authority in the last year apart from providing the licence holder with a copy of the inspection report, or sending them a letter identifying some minor, administrative areas for	Follow up action by the local authority, such as sending them letters, triggered by low level non-compliance that is not addressed, or the business does not recognise the significance of the need to address the non-compliance.		



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

		improvement (e.g. minor record keeping issues).			
Compliance History – re-inspection		No re-inspection necessary (apart from standard unannounced inspection) before next planned licence inspection / renewal	Re-inspection necessary to ensure compliance.		
Complaint History – complaints to the LA		No complaints received direct to the LA that are justified in relation to welfare standards or procedural issues during the previous three years.	Low level substantiated complaints identifying concerns over the business / licence holder have been received within the previous three years.		
Complaint History – complaints to the business		Licence holder records and documents any feedback received directly, in order to demonstrate compliance and willingness to address issues, and can provide evidence of this.	Licence holder does not record feedback received directly or show willingness to address any issues identified.		
Appreciation of welfare standards - enrichment		Sound understanding by the licence holder of relevant environmental enrichment applicable to the activity (guided by expert advice), with	Little environmental enrichment present, inconsistently used and its importance not understood or really valued.		



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

		demonstrated implementation.			
Appreciation of hazards / risks		Licence holder clearly understands their role and responsibilities under the legislation. Hazards to both staff and animals clearly understood, properly controlled and reviewed with supporting evidence where applicable.	Licence holder not fully engaged with their role/responsibilities, lacks time to fulfil role, no system for review and reassessment of hazards to both animals and staff.		
Appreciation of hazards / risks - maintenance		A suitably planned maintenance, repair and replacement program for infrastructure and equipment is in place.	No planned maintenance program. Building, installations and equipment allowed to deteriorate before action is implemented.		Maintenance plan needs to be documented
Appreciation of hazards / risks – knowledge and experience		Staff have specialist and appropriate knowledge of the taxa / species that are kept. There is sufficient staff, time and resource for daily, adequate routine monitoring, evidenced through records and staff rotas.	Key staff lack experience / knowledge of the species. Staff appear overburdened and / or unsupported by management, corners being cut.		



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

Appreciation of hazards / risks – dealing with issues		Clear defined roles / responsibilities of staff, with clear processes for reporting and addressing any identified issues.	Lack of any process, or ownership and responsibility within the business to identify and deal with issues.		
Welfare management procedures – written procedures		Written procedures / policies clearly documented, implemented and reviewed appropriately.	Limited written procedures / polices. No overall strategic control or direction.		
Welfare management procedures – supervision of staff		Appropriate supervision of staff evident where applicable.	Inadequate supervision of staff evident on inspection or from the training records.		
Welfare management procedures – record keeping		All required records maintained and made available.	Poor standard of record keeping, records out of date or appear to be being manufactured – relevance of records not appreciated.		
Welfare management procedures - training		Planned training programme for staff to review and assess competency, with documented training records.	Little or no evidence of relevant training or system for review and reassessment.		Evidence must be retained of all the staff training
			TOTAL SCORE		



**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Inspection proforma providing Boarding in Kennels for Dogs**

**Score of 17 or less = Low risk.
Score of 18 or more = Higher risk.**

Scoring Matrix		Welfare Standards		
		Minor Failings (existing business that are failing to meet minimum standards)	Minimum Standards (as laid down in the schedules and guidance)	Higher Standards (as laid down in the guidance)
Risk	Low Risk	1 Star 1yr licence Min 1 unannounced visit within 12 month period	3 Star 2yr licence Min 1 unannounced visit within 24 month period	5 Star 3yr licence Min 1 unannounced visit within 36 month period
	Higher Risk	1 Star 1yr licence Min 1 unannounced visit within 12 month period	2 Star 1yr licence Min 1 unannounced visit within 12 month period	4 Star 2yr licence Min 1 unannounced visit within 24 month period

STAR RATING TO GO ON LICENCE	3
LENGTH OF LICENCE	2 year

(Note – No new business can be allocated a 1star / 1 year licence as they must meet all the minimum standards)