Nominated Contractor Process

4. Keep record of nominated contractors and check at tender return stage if any nominated contractors have submitted a bid. If a bid is received this needs to be included in the proposal notice (Schedule 1 & 4 Part 2 if lowest tender or nominated contractor selected no third notice is needed)

3. Send detailed letter of contract scope to nominee and attach copy plus letter to leaseholder

2. Leaseholder nominated a contractor\*

\*At least one nominated contractor to the tender list. (Contractor with the most nominations must be chosen unless 2 or more have the same number of nominations, in which case either can be chosen).

30 Day Consultation Period

1. Section 20 Notice of Intention Issued (Stage 1)